



## CITY OF YORK COUNCIL SUMMONS

All Councillors, relevant Council Officers and other interested parties and residents are formally invited to attend Annual Council Meeting of the **City of York Council** at the **The Guildhall, Coney Street, York, YO1 9QN**, to consider the business contained in this agenda on the following date and time

Thursday, 22 May 2025 at 11.00 am



## A G E N D A

### 1. **Apologies for Absence**

To receive and note apologies for absence.

### 2. **Declarations of Interest**

At this point in the meeting, Members and co-opted members are asked to declare any disclosable pecuniary interest, or other registerable interest, they might have in respect of business on this agenda, if they have not already done so in advance on the Register of Interests. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

(1) *Members must consider their interests, and act according to the following:*

#### ***Type of Interest***

#### ***You must:***

*Disclosable  
Pecuniary Interests*

*Disclose the interest; not participate in the discussion or vote; and leave the meeting unless you have a dispensation.*

*Other Registrable  
Interests (Directly  
Related)*

***OR***

*Non-Registrable  
Interests (Directly  
Related)*

*Disclose the interest; speak on the item only if the public are also allowed to speak but otherwise not participate in the discussion or vote; and leave the meeting unless you have a dispensation.*

*Other Registrable  
Interests (Affects)*

***OR***

*Non-Registrable  
Interests (Affects)*

*Disclose the interest; remain in the meeting, participate, and vote unless the matter affects the financial interest or well-being:*

- (a) to a greater extent than it affects the financial interests of a majority of inhabitants of the affected ward; and*
- (b) a reasonable member of the public*

*knowing all the facts would believe that it would affect your view of the wider public interest, in which case speak on the item only if the public are also allowed to speak, but otherwise not do not participate in the discussion or vote, and leave the meeting, unless you have a dispensation.*

- (2) *Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (3) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*

**3. Appointment of Lord Mayor**

To appoint a Lord Mayor for the 2025/26 Municipal Year.

**4. Appointment of Sheriff**

To appoint a Sheriff for the 2025/26 Municipal Year.

**5. Appointment of Deputy Lord Mayor**

To appoint a Deputy Lord Mayor for the 2025/26 Municipal Year.

**6. Formal Business of Council - Committee Arrangements, Allocation of Seats and Appointments to the Council Structure and Other Bodies for 2025/26, and Allocation of Motions (Pages 9 - 100)**

To receive a report which asks Council to:

- (i) Agree the allocation of seats in accordance with the arrangements set out in Annex A;
- (ii) Agree the delegation of approval of future changes to group allocations to the Director of Governance and Monitoring Officer;

- (iii) Note the Executive appointments and respective portfolios to be approved by the elected Leader of the Council;
- (iv) Note the group nominations to Committees and other bodies, as well as appointments to Chairs and Vice-Chairs, as set out in this report and its annexes, together with details of any nominations and appointments which may be circulated prior to the meeting, in light of the Council's duty to give effect to group nominations;
- (v) Waive political balance requirements in respect of the Yorkshire Purchasing Organisation place, as noted in Annex B4;
- (vi) Note the allocation of motions for consideration at Ordinary Full Council meetings for the period 2025-2027 as set out in Annex C;
- (vii) Agree the Terms of Reference for Corporate Scrutiny Committee, People Scrutiny Committee and Place Scrutiny Committee as shown at Annex D;
- (viii) Agree the Terms of Reference of the Corporate Appeals Committee as shown at Annex F;
- (ix) Agree the amendment to the number of seats on the Staffing Matters and Urgency Committee from five seats to three seats;
- (x) In the event that the Leader of the Council notifies the Monitoring Officer of any changes to the Executive Portfolios, the Monitoring Officer to update the Council's Constitution accordingly.

## **7. Urgent Business**

Any other business which the Chair considers urgent under the Local Government Act 1972.

## Democracy Officers

Jane Meller / James Parker

Contact details:

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Email [jane.meller@york.gov.uk](mailto:jane.meller@york.gov.uk) / [james.parker@york.gov.uk](mailto:james.parker@york.gov.uk)

### Reasonable Adjustments and Alternative formats statement

To request reasonable adjustments or to provide this document in an alternative language or format such as large print, braille, audio, Easy Read or BSL, you can:



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**We can also translate into the following languages:**

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی میا کی جاسکتی ہیں۔ (Urdu)



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Annual Council Meeting

22 May 2025

Report of the Director of Governance

**Committee Arrangements, Allocation of Seats and Appointments to the Council Structure and Other Bodies for 2025/26, and Allocation of Motions**

Summary

1. At its Annual General Meeting, Full Council considers the allocation of seats on Committees and other bodies every year and makes appropriate appointments for the coming Municipal Year. This report sets out details of those arrangements, together with a proposed schedule of motions from Groups for consideration at ordinary meetings of Council, as required by the Council Procedure Rules.
2. The Council is required to review committee membership and political proportionality on committees annually in order to run its business during the 2025/26 Municipal Year. The distribution of seats on committees is allocated in accordance with the proportionality principles set out in the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990.
3. In accordance with the Local Government Act 2000 covering Executive arrangements, the Council Leader is responsible for appointing between two and nine Executive Members.
4. Constitutionally, the Annual Meeting must also approve a schedule of motions allocated to Groups for consideration at ordinary Council meetings.

Amendments to Committees and to the Scheduling of Executive Member Decision Sessions

5. Following the review of Scrutiny procedures that took place during 2024-2025, Council resolved to reduce the number of

scrutiny committees from four to three, and to reschedule the formal business meetings of those committees to meet bi-monthly. The revised remits for the three new committees are shown at Annex D, and the revised schedule of meetings is included within Annex E.

6. The Executive Leader will be introducing a revised Executive Member Decision Session schedule following the Annual Meeting. Currently, one meeting per month is scheduled for each of the eight portfolio holders. This will be replaced by two meetings per month, with one monthly session dedicated to decisions that fall within the Transport portfolio; the other will include decisions for consideration by the Executive Leader, Deputy Leader and the remaining five portfolio holders in a “Combined Executive Member Decision Session”. The revised schedule is presented to members for information at Annex E.
7. It is proposed that the existing three Appeals Committees (Corporate Appeals; Housing Appeals; Education Appeals) be combined into one single Corporate Appeals Committee. The revised terms of reference are shown at Annex F. In addition, the membership of the Staffing Matters and Urgency Committee is proposed to be reduced from five to three, with the quorum of two members.

#### Allocation of Seats

8. Full Council is asked to approve appointments to those available seats to which the political balance rules must be applied, under the provisions of the Local Government and Housing Act 1989. Full details are contained in Annex A.

#### Appointments to the Executive

9. Council will be aware that it is the role of the Leader to appoint Executive Members. Annex B1 sets out, for information, the Executive Members for 2025/2026, and their respective portfolios, that the Leader will be appointing.

#### Appointments to Committees, Working Groups & Other Bodies

10. Section 16(1) of the Local Government and Housing Act 1989 provides:



*“Where any relevant authority or any committee of a relevant authority have determined the allocation to different political groups of the seats on a body to which section 15 above applies, it shall be the duty of that authority or committee so to exercise their power to make appointments to that body as to give effect—*

*(a) as soon as practicable after the determination; and*

*(b) if a vacancy subsequently occurs on that body, as soon as practicable after the occurrence of the vacancy,*

*to such wishes about who is to be appointed to the seats on that body which are allocated to a particular political group as are expressed by that group”.*

11. Consequently, where committee places are subject to group allocation and the group expresses its wishes, the Council is under a duty to give effect to those Group wishes.
12. In light of the group allocations of seats referred to above, Full Council is asked to note the group allocations to those Committees and other bodies set out in Annex B2, and to agree any non-Group vacancies which may exist. Regarding future changes in Group nominations, Council is also asked to delegate authority to put such changes into effect, to the Director of Governance and Monitoring Officer.
13. These include various external bodies, together with Chairs and Vice Chairs of Committees and membership of Ward Committees. These appointments will be made in accordance with nominations to be made by political groups, together with nominations to places allocated to Independent Members.
14. Also included within Annex B2 are the details of statutory appointments which the Council is required to make to its Health & Wellbeing Board. Statutorily, the Council must appoint the Council Leader (or their nominee) to the Board. It is proposed that the Executive Member for Health, Wellbeing & Adult Social Care be appointed as the Leader’s nominee for the 2025/26 Municipal Year. In addition, it is proposed that an additional Executive Member be appointed to the Board.
15. The Council has also previously appointed a further 2 Members to the Board. It is proposed that these Members be appointed from the next largest group on the Council.
16. Finally, Council will note from the proposed appointment to the Yorkshire Purchasing Organisation that there is a request that

Council waives the political balance requirements for that organisation. Council is therefore asked to waive political balance in that case.

17. Members will note that there are two additional Outside Bodies for 2025/2025; York Hungry Minds, and Holocaust Memorial Day Steering Group.

#### Appointment of Substitutes

18. The political proportionality calculations, and the allocation of seats to political Groups, do not take into account, or have any bearing on, the appointment of substitutes. Groups are invited to appoint designated substitutes for committees, to ensure both quoracy and balance on those committees. Any substitute appointed to either Planning Committee, or to the Licensing Committee, must have undertaken the requisite training prior to sitting on the committee in question.

#### Combined Authorities

19. Details of places available to the Council in relation to the York and North Yorkshire Combined Authority, as well as the pre-existing West Yorkshire Combined Authority Advisory Panels, together with its nominations to fill those places, are also set out in Annex B4. Members will note that there is a newly established York and North Yorkshire Combined Authority Transport Advisory Board with one seat available for City of York Council.

#### Schedule of Motions

20. A proposed schedule of allocation of motions to ordinary Council meetings is attached at Annex C to this report, in accordance with the requirements of the Council's Constitution. For completeness, it shows the proposed allocation for the coming Municipal Year, together with projections for allocations for the remainder of the existing Council 4-year term, up to the local elections in 2027. Members will note the revised allocation schedule following the adoption of revised Council Procedure Rules, at the meeting of Council held in November 2024, that saw the number of motions per meeting reduced from four to three.

### Consultation

21. In accordance with the usual process for gathering nominations to available places at the Annual Council Meeting, all party Groups have been consulted on and provided with the necessary information on available places.

### Options

22. Options open to the Council are:
- a) to approve the allocation of seats and proportionality to Committees and other bodies for 2025/26, waiving political balance rules for the Yorkshire Purchase Organisation place, agreeing the revised terms of reference for the scrutiny committees and the Corporate Appeal Panel; and the delegation of approval of future changes to group allocations to the Director of Governance and Monitoring Officer; or not approve the above and to propose alternatives.
  - b) to make the appointments proposed at the meeting (in accordance with further nominations to be circulated) to Committees and other bodies set out in Annexes B and C, including the appointment of Chairs and Vice Chairs to Committees; or not make the appointments proposed and to propose alternatives.

### Council Plan 2023-27

23. Establishing an appropriate decision making and scrutiny structure, is essential in providing a framework through which the Council can make decisions, relating to the delivery of its core priorities, effectively.

### Implications

#### Financial

24. Not applicable to this report.

#### Human Resources (HR)

25. Not applicable to this report.

## Equalities

26. The Equality Act 2010 requires the Council when exercising its functions to have due regard to the need to eliminate discrimination, harassment, victimisation, and other conduct prohibited under the Act; advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it and foster good relations between persons who share a relevant protected characteristic and persons who do not share it. The protected characteristics under the Equality Act 2010 are age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race religion and belief, sex, and sexual orientation.

## Legal Implications

27. Section 15 of the Local Government and Housing Act 1989 imposes a duty on the Council to allocate seats on its ordinary and advisory committees to party groups, giving effect, “so far as is reasonably practicable”, to principles set out in the Act. These principles are:
- a) Not all the seats on the body are allocated to the same political group;
  - b) That the majority of the seats on the body is allocated to a particular political group if the number of persons belonging to that group is a majority of the authority’s membership;
  - c) Subject to (a) and (b) above, that the number of seats on the ordinary committees of a relevant authority which are allocated to each political group bears the same proportion to the total of all the seats on the ordinary committees as is borne by the number of members of that group to the membership of the authority;
  - d) Subject to (a) to (c) above, that the number of the seats on the body which are allocated to each political group bears the same proportion to the number of all the seats on that body as is borne by the number of members of that group to the membership of the authority.
28. The Council is statutorily obliged to make appointments to committees, advisory committees, sub-committees, and certain other prescribed bodies in accordance with these political balance rules. These rules may only be waived where no

Member votes against the proposal. As with previous years, it is suggested that the rules be waived in relation to appointments to the Joint Standards Committee, in the interests of fairness, independence and equality on this Committee.

29. A failure to meet the above legal requirements brings with it a risk of the Council operating with no agreed political management arrangements (in the form of a decision making and scrutiny structure) should Annual Council fail to make any such arrangements.

#### Crime and Disorder, Information Technology and Property

30. Not applicable to this report.

#### Recommendations

31. Members are asked to consider the recommendations and annexes attached to this report and:
  - (i) Agree the allocation of seats in accordance with the arrangements set out in Annex A;
  - (ii) Agree the delegation of approval of future changes to group allocations to the Director of Governance and Monitoring Officer;
  - (iii) Note the Executive appointments and respective portfolios to be approved by the Leader of the Council;
  - (iv) Note the group nominations to Committees and other bodies, as well as appointments to Chairs and Vice-Chairs, as set out in this report and its annexes, together with details of any nominations and appointments which may be circulated prior to the meeting, in light of the Council's duty to give effect to group nominations;
  - (v) Waive political balance requirements in respect of the Yorkshire Purchasing Organisation place, as noted in Annex B4;
  - (vi) Note the allocation of motions for consideration at Ordinary Full Council meetings for the period 2025-2027 as set out in Annex C;

- (vii) Agree the Terms of Reference for Corporate Scrutiny Committee, People Scrutiny Committee and Place Scrutiny Committee as shown at Annex D;
- (viii) Agree the Terms of Reference of the Corporate Appeals Committee as shown at Annex F;
- (ix) Agree the amendment to the number of seats on the Staffing Matters and Urgency Committee from five seats to three seats;
- (x) In the event that the Leader of the Council notifies the Monitoring Officer of any changes to the Executive Portfolios, the Monitoring Officer to update the Council's Constitution accordingly.

Reason: To fulfil the Council's statutory and constitutional requirements.

Contact details:

Authors:

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Governance  
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Chief Officer Responsible for the report:

Bryn Roberts  
Director of Governance

Report  
Approved



Date 14/05/2024

Specialist Implications Officer(s): None

Wards Affected:

All



For further information please contact the author of the report

Annexes:

- Annex A - Allocation of seats 2025/2026 – to follow
- Annex B1 - Executive Members and Portfolios 2025/2026
- Annex B2 - Appointments to Committees, Sub Committees and Working Groups 2025/26 – to follow
- Annex B3 – Chairs and Vice Chairs 2025/2026 – to follow
- Annex B4 - Appointments to Outside Bodies 2025/2026 – to follow

- Annex B5 - Appointments to Ward Committees 2025/2026
- Annex C - Allocation of Motions 2025-2027
- Annex D - Revised Terms of Reference for Scrutiny Committees
- Annex E - Revised Scrutiny Committee and EMDS schedule of meetings 2025/26
- Annex F - Terms of Reference for Corporate Appeals Committee

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## CITY OF YORK COUNCIL COMMITTEE PROPORTIONALITY ALLOCATIONS 2025-2026

	Total Seats	Conservative	Labour	Liberal Democrat	Unallocated
Licensing and Regulatory Committee	15	1	8	5	1
Planning Committee A	11	1	6	4	0
Corporate Scrutiny Committee	9	0	5	4	0
People Scrutiny Committee	9	1	4	4	0
Place Scrutiny Committee	9	0	5	4	0
Planning Committee B	9	0	4	4	1
Audit and Governance Committee	7	0	4	3	0
Joint Standards Committee	5	1	2	2	0
Health and Wellbeing Board	4	0	2	2	0
Corporate Appeals Committee	5	1	2	2	0
Staffing Matters and Urgency Committee	3	0	2	1	0
<b>TOTAL</b>	<b>86</b>	<b>5</b>	<b>44</b>	<b>35</b>	<b>2</b>

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## Executive Members and Portfolios: May 2025

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### Leader of the Council and Executive Member for Policy, Strategy and Partnerships

Councillor Claire Douglas, with responsibilities for:

- Policy, Strategy and Partnerships
- Communications and Media
- Legal, Democratic and Civic Support
- Regional and National Matters
- Emergency Planning
- Armed Forces Covenant

### Deputy Leader of the Council and Executive Member for Economy and Culture

Councillor Peter Kilbane, with responsibilities for:

- Economic Development and Strategy
- Regeneration
- Tourism
- High Streets
- Business Friendly Council and Business Support
- Skills Development and Apprenticeships
- Leisure and Sport
- Arts, Music, Culture and Heritage
- Libraries
- Adult Education and Lifelong Learning

### Executive Members for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Councillors Katie Lomas, with responsibilities for:

- Customer Services
- Bereavement and Registrar
- Human Resources and Payroll
- Human Rights, Equalities and Inclusion
- ICT
- Information Management
- Financial Management and Strategy

- Investment and Commercialisation
- Financial Procedures and Risk Management
- Financial Inclusion
- Performance and Business Assurance
- Procurement Services and Commissioning
- Fraud
- Asset Management
- Operational Accommodation
- Facilities Management
- Health and Safety Operational Standards
- Major Project delivery - Finance and Programme management

#### Executive Member for Housing, Planning and Safer Communities

Councillor Michael Pavlovic, with responsibilities for:

- Community Consultation and Engagement
- Ward Committees
- Community Centres
- Volunteering
- Parish Council Liaison
- Planning Policy, Conservation and Urban Design
- Neighbourhood Planning
- Planning and Development Management
- Building Control
- Housing
- Tenant Engagement
- Homelessness
- Community Safety and Safer Neighbourhoods
- Safer York Partnership
- Police liaison
- Anti-Social Behaviour
- Community Cohesion
- Prevent

#### Executive Member for Transport

Councillor Kate Ravilious, with responsibilities for:

- Civil Engineering and Highways
- Cycling Infrastructure
- Parking Services and Parking Strategy
- Transport Strategy

- Travel Planning
- Highways Strategy
- Taxi Licensing (in conjunction with Chair of Licensing)
- Street Lighting
- Digital Infrastructure
- Local, Regional and National Transport Infrastructure
- Fleet Management

#### Executive Member for Children, Young People and Education

Councillor Bob Webb, with responsibilities for:

- Children's Social Care
- School Improvement and Organisation
- Children and Families
- Early Intervention and Local Area Teams
- Youth Support Services
- School Place Planning
- Children's Safeguarding
- Special Educational Needs
- Children's Centres and Early Years
- Youth Offending
- Poverty

#### Executive Member for Health, Wellbeing and Adult Social Care

Councillor Lucy Steels-Walshaw, with responsibilities for:

- Health and Social Care Integration
- Public Health and Health Inequalities
- Substance Misuse
- Mental Health Services
- Domestic Violence
- Services for Carers
- Adult Social Care and Safeguarding
- Local Area Co-ordination
- Assessment and Personalisation
- Residential, Home and Respite Care
- Older People
- Learning Disabilities

Executive Member for Environment and Climate Emergency

Councillor Jenny Kent, with responsibilities for:

- Flood Protection
- Community Environment
- Waste Management and Recycling
- Street Environment
- Environment Strategy
- Green Infrastructure and Biodiversity
- Air Quality
- Climate Change and Sustainability
- Energy Transition and Energy Security
- Parks and Open Spaces
- Licensing Policy (in conjunction with Chair of Licensing)
- Regulatory Enforcement
- Health and Safety Enforcement
- Public Protection and Trading Standards
- Environmental Health and Food Hygiene

City of York Council Committees, Sub-Committees and Working Groups –  
appointments made May 2025

Staffing Matters and Urgency Committee (3)			
Group	Composition	Membership	Status
Labour	(2)	Douglas	Chair
		Kilbane	Vice-Chair
		Lomas	Substitute
Liberal Democrat	(1)	Ayre	
		Widdowson	Substitute

Shareholder Committee (2)			
Group	Composition	Membership	Status
Labour	(2)	Kilbane	
		Lomas	Chair
		Kent	Substitute

Note: The Shareholder Committee is a Committee of the Executive and the same rules of procedure apply to its meetings as apply to the Executive. Voting Members therefore need to be members of the Executive.

### Regulatory Functions

Planning Committee A (11)			
Group	Composition	Membership	Status
Labour	(6)	Crawshaw	Chair
		B Burton	
		J Burton	
		Clarke	
		Melly	
		Whitcroft	
		Merrett	Substitute
		Moroney	Substitute
		Nelson	Substitute
		Wilson	Substitute

Liberal Democrat	(4)	Ayre	
		Fisher	Vice-Chair
		Cullwick	
		Watson	
		Fenton	Substitute
		Orrell	Substitute
		Vassie	Substitute
		Widdowson	Substitute
Conservative	(1)	Steward	
		Nicholls	Substitute

Planning Committee B (9)			
Group	Composition	Membership	Status
Labour	(4)	Merrett	Chair
		Moroney	
		Nelson	
		Wilson	
		Crawshaw	Substitute
		B Burton	Substitute
		Clarke	Substitute
		Baxter	Substitute
Liberal Democrat	(4)	Fenton	
		Cullwick	Vice-Chair
		Orrell	
		Vassie	
		Fisher	Substitute
		Waudby	Substitute
		Waller	Substitute
		Watson	Substitute



Independent	(1)	Warters	

Audit and Governance Committee (7)			
Group	Composition	Membership	Status
Labour	(4)	J Burton	Vice-Chair
		Coles	
		Merrett	
		Rose	
		Crawshaw	Substitute
		Melly	Substitute
		Taylor	Substitute
		Whitcroft	Substitute
Liberal Democrat	(3)	Fisher	
		Hollyer	Chair
		Vassie	
		Healey	Substitute
		Mason	Substitute
		Orrell	Substitute
Co-opted Non-Statutory Members	(2)	Joe Leigh	Independent Person
		Myles Binney	Independent Person

Licensing & Regulatory Committee (15)			
Group	Composition	Membership	Status
Labour	(8)	Melly	Chair
		Baxter	
		B Burton	
		Clarke	
		Kilbane	

		Rose	
		Wells	
		Wilson	
Liberal Democrat	(5)	Cuthbertson	Vice-Chair
		Hook	
		Smalley	
		Mason	
		Watson	
Conservative	(1)	Nicholls	
Independent	(1)	Warters	

## Appeals

Corporate Appeals Panel (5)			
Group	Composition	Membership	Status
Labour	(2)	Kent	
		Ravilious	
		Pavlovic	Substitute
Liberal Democrat	(2)	Cuthbertson	
		Watson	
		Fenton	Substitute
		Waller	Substitute
Conservative	(1)	Steward (TBC)	
		Nicholls (TBC)	Substitute

## Health and Wellbeing Board

## Health and Wellbeing Board (4)

Note: The appointments identified by an \* are ex officio or made by the body concerned and are for information only.

	Membership	Status
CYC Member (Leader's appointment)	Steels-Walshaw	Chair
CYC Member Appointment	Webb	Executive Member
	Douglas	Substitute
	Pavlovic	Substitute
CYC Member Appointment (Lib Dem nomination)	Cullwick	
CYC Member Appointment (Lib Dem nomination)	Runciman	
	Dr Emma Broughton, Joint Chair of the York Health and Care Collaborative	York Health and Care Collaborative
	Dr Rebecca Field, Joint Chair of the York Health and Care Collaborative	1 <sup>st</sup> Substitute
	Vacancy	2 <sup>nd</sup> Substitute
	Peter Roderick, Director of Public Health for City of York	City of York Council (CYC)
	Anita Dobson, Nurse Consultant in Public Health, City of York Council	1 <sup>st</sup> Substitute
	Vacancy	2 <sup>nd</sup> Substitute
	Sara Storey, Corporate Director Adult Social Care and Integration	City of York Council (CYC)
	Michael Melvin, Director of Adults Safeguarding	1 <sup>st</sup> Substitute

	Linda Thirkheld, Assistant Director Social Care	2 <sup>nd</sup> Substitute
	Martin Kelly, Corporate Director of Children's, and Education Services	City of York Council (CYC)
	Maxine Squire, Assistant Director, Education & Skills	1 <sup>st</sup> Substitute
	Danielle Johnson, Director of Children's Services Safeguarding	2 <sup>nd</sup> Substitute
	Pauline Stuchfield, Director of Housing and Communities	City of York Council (CYC)
	Michael Jones, Assistant Director of Housing	1 <sup>st</sup> Substitute
	Laura Williams, Assistant Director, Customer, Communities and Inclusion	2 <sup>nd</sup> Substitute
	Zoe Campbell, Managing Director (North Yorkshire, York & Selby)	Tees, Esk and Wear Valleys NHS Foundation Trust
	Brian Cranna, Care Group Director of Operations & Transformation (North Yorkshire, York & Selby Care Group)	1 <sup>st</sup> Substitute
	David Kerr, Community Mental Health Transformation Programme & Delivery Lead (NYY&S) & TEWV Lead Master Coach (NYY&S)	2 <sup>nd</sup> Substitute
	Sarah Coltman-Lovell, Place Director  (Anja Hazebroek covering maternity leave)	NHS Humber & North Yorkshire Health and Care Partnership  Vice-Chair
	Michael Ash-McMahon, Interim Director of Place, NHS Humber & North Yorkshire Health and Care Partnership	1 <sup>st</sup> Substitute

	Michelle Carrington, Director of Nursing & Quality, NHS Humber & North Yorkshire Health and Care Partnership (York Place)	2 <sup>nd</sup> Substitute
	Simon Morritt, Chief Executive	York & Scarborough Teaching Hospitals NHS Foundation Trust
	Lucy Brown, Director of Communications	1 <sup>st</sup> Substitute
	Andrew Bertram, Deputy Chief Executive & Finance Director, York Teaching Hospital NHS Foundation Trust	2 <sup>nd</sup> Substitute
	Mike Padgham, Chair	Independent Care Group
	John Pattinson, Chief Executive, Independent Care Group	1 <sup>st</sup> Substitute
	Vacancy	2 <sup>nd</sup> Substitute
	Alison Semmence, Chief Executive	York Centre for Voluntary Service (CVS)
	Peter Otter, Deputy Chief Executive, York CVS	1 <sup>st</sup> Substitute
	Vacancy	2 <sup>nd</sup> Substitute
	Siân Balsom, Manager	Healthwatch York
	Janet Wright, Chair of Healthwatch York	1 <sup>st</sup> Substitute
	Rachael Reeves Information & Signposting Officer, Healthwatch York	2 <sup>nd</sup> Substitute
	Tim Forber, Chief Constable	North Yorkshire Police
	Fiona Willey, Chief Superintendent Local Policing	1 <sup>st</sup> Substitute
	Scott Bissett, Deputy Chief Constable, North Yorkshire Police	2 <sup>nd</sup> Substitute
	Mathew Walker, Deputy Chief Fire Officer, North Yorkshire Fire and Rescue Service	North Yorkshire Fire and Rescue Service
	Vacancy	1 <sup>st</sup> Substitute
	Vacancy	2 <sup>nd</sup> Substitute

## Scrutiny Function

Corporate Scrutiny Committee (9)			
Group	Composition	Membership	Status
Labour	(5)	Baxter	
		Coles	
		Merrett	Vice-Chair
		Taylor	
		Wells	
		J Burton	Substitute
		Moroney	Substitute
		Whitcroft	Substitute
		Wilson	Substitute
Liberal Democrat	(4)	Ayre	
		Fenton	Chair
		Watson	
		Widdowson	
		Fisher	Substitute
		Healey	Substitute
		Hollyer	Substitute
		Waller	Substitute

People Scrutiny Committee (9)			
Group	Composition	Membership	Status
Labour	(4)	J Burton	Chair
		Clarke	
		Moroney	
		Nelson	
		Wells	Substitute
		Myers	Substitute
		Rose	Substitute
		Taylor	Substitute

Liberal Democrat	(4)	Cuthbertson	
		Mason	
		Runciman	
		Waller	Vice-Chair
		Hook	Substitute
		Knight	Substitute
		Orrell	Substitute
		Vassie	Substitute
Conservative	(1)	Nicholls	
		Steward	Substitute

Place Scrutiny Committee (9)			
Group	Composition	Membership	Status
Labour	(5)	Baxter	
		B Burton	Chair
		Myers	
		Taylor	
		Whitcroft	
		J Burton	Substitute
		Coles	Substitute
		Rose	Substitute
		Wells	Substitute
Liberal Democrat	(4)	Fenton	
		Healey	Vice-Chair
		Hook	
		Vassie	
		Mason	Substitute
		Orrell	Substitute
		Waller	Substitute
		Widdowson	Substitute

## Standards

Joint Standards Committee (5 Council Members)			
Group	Composition	Membership	Status
Labour	(2)	Kent	
		Pavlovic	
Liberal Democrat	(2)	Fisher	
		Runciman	
Conservative	(1)	Steward	
Parish Council Member (Rawcliffe)	(1)	Cllr Mark Waudby	
Parish Council Member (Huntington)	(1)	Cllr Diane Geoghegan-Breen	
Parish Council Member (Strensall with Towthorpe)	(1)	Cllr Christopher Chambers	
Independent Person	(1)	Joe Leigh	
Independent Person	(1)	Roseleen Mazza	

Executive Advisory Groups (To which proportionality is not strictly applied)

Standing Advisory Council on Religious Education (SACRE) (4)			
Group	Composition	Membership	Status



Labour	(2)	Webb	Chair
		Wilson	
Liberal Democrat	(1)	Knight	
Conservative	(1)	<i>Rowley BEM</i>	
Group A (Christian and other religious denominations)		Imam Amar	
		Dee Boyle	
		Penny Coppin-Siddall	
		Mark Jones	
		Colin Lewisohn	
		Fleur Kennedy	
		Ben Rich	Vice-Chair
		Karen Vincent	
Group B (Church of England)		Sue Bland	
		Joseph Everdell	
Group C (Teachers)		Taco Michiels	
		Diane Norton	
		Andy Tod	

Planning Policy Advisory Group (7)			
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Group	Composition	Membership	Status
Labour	(4)	Crawshaw	
		Merrett	Chair
		Myers	
		Pavlovic	
		Baxter	Substitute

		B Burton	Substitute
		Clarke	Substitute
		Melly	Substitute
Liberal Democrat	(3)	Ayre	Vice-Chair
		Orrell	
		Vassie	
		Fenton	Substitute
		Fisher	Substitute
		Watson	Substitute

Appointment of Chairs and Vice-Chairs of Committees,  
Sub-Committees and Working Groups 2025/26

<b>Executive Function</b>	<b>Chair</b>	<b>Vice-Chair</b>
Executive	Douglas	Kilbane
Staffing Matters and Urgency Committee	Douglas	Kilbane

<b>Regulatory Function</b>	<b>Chair</b>	<b>Vice-Chair</b>
Planning Committee A	Crawshaw	Fisher
Planning Committee B	Merrett	Cullwick
Joint Standards Committee	TBC	TBC
Audit and Governance Committee	Hollyer	J Burton
Licensing and Regulatory Committee	Melly	Cuthbertson
Corporate Appeals Panel	-	-

<b>Scrutiny Functions</b>	<b>Chair</b>	<b>Vice-Chair</b>
Corporate Scrutiny Committee	Fenton	Merrett
People Scrutiny Committee	J Burton	Waller
Place Scrutiny Committee	B Burton	Healey

<b>Executive Working Group</b>	<b>Chair</b>	<b>Vice-Chair</b>
Planning Policy Advisory Group	Merrett	Ayre

<b>Other Statutory</b>	<b>Chair</b>	<b>Vice-Chair</b>
Health and Wellbeing Board	Steels-Walshaw	Sarah Coltman-Lovell (Anja Hazebroek covering maternity leave)

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**Joint Committees administered by other Councils,  
Regional Local Authority Bodies and Other Bodies - appointments made in May 2025**

Table 1: Joint Committees administered by other Councils

Organisation	Total No of Places Available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
Leeds City Region Business Rates Pool Joint Committee	1 (Lab)	Douglas Kilbane (sub)	A sub is permitted
North Yorkshire Pension Fund Committee	1 (Lab)	Kilbane Lomas (sub)	A sub is permitted
Parking and Traffic Regulations Outside London (PATROL) Adjudication Joint Committee	1 (Lab)	Ravilious Melly (sub)	The role of the members of the Joint Committee is to oversee the administrative functions of the 'Traffic Penalty Tribunal' and appoint adjudicators.  A sub is permitted

Yorkshire Purchasing Organisation (YPO) Management Committee	1 (Lab) 1 sub (Lab)	Rose Wilson (sub)	One elected Member and one sub. It has been requested that the authority pass a resolution at Full Council - To agree to waive political balance rules which apply to the YPO Joint Committee in accordance with section 17 of the Local Government and Housing Act 1989
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Table 2: Regional Local Authority Bodies

Organisation	Total Number of Places Available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
York and North Yorkshire Combined Authority	2 (Lab) 4 subs	Douglas Kilbane Kent (sub) Lomas (sub) (subs to cover both appointments)	In addition to the appointment of the Leader and Deputy Leader, there is also a need to appoint 2 substitutes for each position.
York and North Yorkshire Combined Authority Business Board	2	Douglas Kilbane	

Organisation	Total Number of Places Available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
York and North Yorkshire Combined Authority Audit and Governance Committee	4	Melly Merrett Hollyer 1x vacancy TBC (sub)	A single substitute may be appointed. Restrictions: nominated members may not be Members or Substitute Members of the York and North Yorkshire Combined Authority or Assistant Portfolio Holders.
York and North Yorkshire Combined Authority Overview and Scrutiny Committee	6	J Burton Merrett Fisher Waller Watson Warters Orrell (sub)	1 substitute may be appointed for each position. Restrictions: nominated members may not be Members or Substitute Members of the York and North Yorkshire Combined Authority or Assistant Portfolio Holders.
York and North Yorkshire Combined Authority Skills and Employability Working Group	2	Kilbane Webb	The relevant portfolio holders for Skills and Business are to be appointed to this working group. For City of York Council, this would mean the appointment of Executive Member for Economy & Transport and Executive Member for Children, Young People, and Education

Organisation	Total Number of Places Available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
York and North Yorkshire Combined Authority Transport Advisory Board	1	Ravilious TBC (sub)	Portfolio holder.  A new advisory board to bring together key elected members in respect of devolved transport responsibilities; not currently a decision-making body.
North Yorkshire Police, Fire and Crime Panel	2 Lab  1 Liberal Democrat	Myers Pavlovic Knight TBC (sub) TBC (sub)	Up to three named substitutes shall be allowed for each political Group.
Regional Audit Committee Forum (Yorkshire & Humberside)	1	Hollyer J Burton (sub)	The purpose of regional forums is to provide a place where Audit Committee chairs can come together and discuss issues of common concern, identify and share best practice, alert each other to emerging issues and, for newly appointed Chairs, to pick up tips from more experienced colleagues. When an Audit Committee Chair is unable to attend a meeting, they can send their Vice-Chair as a substitute.



Organisation	Total Number of Places Available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
Yorkshire and Humber Leaders Board	1	Douglas Ian Floyd (COO)	The Yorkshire and Humber Leaders Board brings together the leaders of the Councils and Combined Authorities from across the region to discuss and progress matters of common interest and ensure a role and voice for the region in national debates.  Subs are permitted
West Yorkshire Business Board (formerly Leeds City Region Enterprise Partnership Board)	1 (Lab)	Douglas Kilbane (sub)	The appointee should be an Executive Member. A substitute should also be appointed
West Yorkshire Combined Authority (WYCA)	1 (Lab) 1 sub (Lab)	Douglas Kilbane (sub)	The Non-Constituent Council Combined Authority Member: <ul style="list-style-type: none"> <li>• must be appointed by the City of York Council.</li> <li>• must by law be non-voting unless the Combined Authority resolves otherwise.</li> </ul> Plus a substitute representative
West Yorkshire Combined Authority – Transport Committee	1 (Lab)	Ravilious	To nominate 1 member as a non-voting co-optee.

Organisation	Total Number of Places Available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
West Yorkshire Combined Authority – Scrutiny Committee	1	Merrett TBC (sub)	<p>To nominate 1 member and one substitute (deputy member) to the Combined Authority Scrutiny Committee.</p> <p>These cannot be the Combined Authority Member (or substitute), a member nominated to a decision-making committee of the CA, or any Executive Member.</p> <p>The substitute member (known as “deputy member”) must be from the same party and council as the member.</p>
West Yorkshire Combined Authority - Climate, Energy and Environment Committee	1 (Lab) 1 sub	Kent TBC (sub)	To nominate 1 member and 1 named substitute member; relevant Portfolio holder or most appropriate member.
West Yorkshire Combined Authority - Culture, Heritage & Sport Committee	1 (Lab) 1 sub	Kilbane TBC (sub)	To nominate 1 member and 1 named substitute member; relevant Portfolio holder or most appropriate member.

Organisation	Total Number of Places Available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
West Yorkshire Combined Authority – Economy Committee	1 (Lab) 1 sub	Kilbane TBC (sub)	To nominate 1 member and 1 named substitute member; relevant Portfolio holder or most appropriate member.
West Yorkshire Combined Authority - Place, Regeneration and Housing Committee	1 (Lab) 1 sub	B Burton TBC (sub)	To nominate 1 member and 1 named substitute member; relevant Portfolio holder or most appropriate member.

Table 3: Other Bodies

Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
Acaster Malbis Knowles Educational Foundation	2	Parish Cllr Catherine Lamb (2024- 2028) Mrs Olivia Blacker (2024- 2028)	Appointment to be made at member or Community Rep Level.  Awards are decided by a board of 8 trustees, 2 of whom are representatives of City of York Council and who are elected or re-elected every four years.

Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
Ainsty 2008 Internal Drainage Board (IDB)	11 (incl 5 Members)	Nicholls Steward  3 x Member vacancies 5 x Community Rep Level vacancies Mark Henderson (Officer)	Appointment to be made at Member or Community Rep Level.  * Council Member places on various internal drainage boards allocated by Council to nominated Parish Council representatives  No substitute reps allowed.  Meetings are held five times a year, usually January, March, June, September and November on Monday evenings.
Association for Public Service Excellence (APSE)	2	Lomas 1 x vacancy	At least one Council appointee should be a Member.  Subs are permitted.
British Sugar Community Forum	4 (3 Lab)  (1 Liberal Democrat)	Lomas Rose Steels-Walshaw Hook	Representative should be a Ward or Community member Acomb Ward Member x 2 Rural West Ward Member x 1 Holgate Ward Member x 1 A sub is permitted from the 3 Wards

Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
Children in Care Council and Care Leavers Forum (Formally Consultation Meetings with Looked After Young People "Show Me That I Matter")	5	Steels-Walshaw Webb Waller Runciman 2 x vacancy	At least one Council appointee should be a Member. Subs are allowed.
City of York Safeguarding Children Partnership	1 (Lab)	Webb	Lead Member for Education, Children & Young People - observer status The Executive Member is invited to the wider partnership Development Day conference, which are held twice a year.
City of York Trading Company	3	TBC (Lab) Moroney (Lab) Cuthbertson (LD)	At least one Council appointee should be a Member. The Members are non-executive directors. Subs are not permitted
City Place Partnership (a City Leaders group)	1	Douglas Ian Floyd (COO)	To be the Leader. The Partnership is not a decision-making body and does not have any formal or voting power.

Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
Clifton Backies Management Board	3	Wells Myers Wann Daniel Calvert (Officer) 2 x Officer Vacancies	3 Elected Members plus 3 council officers 6 Representatives. Representatives should be a ward or community member Subs are not permitted
Derwenthorpe Partnership Advisory Committee	4	B Burton Rowley BEM TBC (sub)	At least one Council appointee should be Ward Member. Subs are allowed
Explore York Libraries and Archives Mutual Limited	1	Mr Chris Edwards	To be a community representative (i.e. it cannot be a councillor or officer).
f40	1 (Lab)	Webb	Must be the Executive Member for Education, Children and Young People

Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
Foss 2008 Internal Drainage Board (IDB)	10	Parish Cllrs: Crossley Chambers Lumley Holmes Wiseman Fisher Warters  Community Rep: Jonathan Dent  2 x Vacancies  Mark Henderson (Officer)	Appointment to be made at Member or Community Rep Level.  * Council Member places on various internal drainage boards allocated by Council to nominated Parish Council representatives  No subs allowed.
Fostering & Sharing Care Panel	1	Nelson	At least one Council appointee should be a Member.  No subs permitted.
Friends of St Nicholas Fields	1	Baxter TBC (sub)	Representative should be a Ward or Community member.  Subs are permitted.

Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
Fulford Parish Council Cemetery Committee	1 (Lab)	Ravilious	Representative must be Ward Member only.
Germany Beck Community Forum	2 (Lab)	Ravilious Wilson	Representative should be a Ward or Community member. Fulford Ward Member and Fishergate Ward Member. The frequency of meetings is led by the development process.
Heslington East Community Forum	No set figure	Moroney Ravilious TBC (sub)	Representative should be a Ward or Community member. Ward Member for Hull Road, Fulford & Heslington, Osbaldwick and Derwent. The frequency of meetings is led by the development process. A sub is permitted.
Higher York	1	Webb Maxine Squire (Officer)	It comprises the Vice Chancellors and Principals of the University of York, York St John University, Askham Bryan College and York College. The Executive Member for Skills and senior council officers are invited to attend when appropriate.



Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
Holocaust Memorial Day Steering Group	TBC	TBC	TBC
Human Rights and Equalities Board	One from each of the 3 largest political groups	Lomas Steward Knight TBC (sub)	At least one Member to be Executive Member for Equalities Executive Member - Ex Officio
Joint Member Working Group on the Joint Mineral and Waste Plan	2	Pavlovic Ravilious	Appointed Members should be on the Local Plan Working Group and should also include the Executive Member for Strategic Planning.  Subs are permitted.  The Joint Waste and Minerals Plan is now adopted. Officers expect it will need to be reviewed within the next 4 years but no upcoming meetings this group in the short term.

Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
Kyle and Upper Ouse Internal Drainage Board (IDB)	9 incl 5 members	Hook  Parish Cllr Stead  6 x vacancies  Mark Henderson (Officer)	Appointment to be made at Member or Community Rep Level.  * Council Member places on various internal drainage boards allocated by Council to nominated Parish Council representatives.  Substitutes are not permitted.
Leeds & York Partnership NHS Foundation Trust (Mental Health and Learning Disabilities)	1	Cuthbertson	At least one Council appointee should be a Member.  The representative is an appointed governor with a three-year appointment.  Subs are permitted.
Leeman Road Millennium Green Trust	2	Steels-Walshaw  TBC (sub)	Representative should be a Ward or Community member.  Subs are permitted.
Local Government Association – Councillors' Forum	1	Lomas  TBC (sub)	At least one Member to be an Executive Member.  Observer status only, CYC do not appoint direct to this.  A sub is permitted

Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
Local Government Association – General Assembly	4 (2 Lab)  (2 Liberal Democrat)	Douglas Kent Ayre Widdowson	At least one Member to be an Executive Member. Subs are permitted.
Local Transport Plan Steering Group	8 (4 Lab)  (3 Lib Dem)  (1 Cons)	Ravilious Kilbane J Burton Merrett Fenton 1x Lib Dem vacancy Vassie Steward	Subs are permitted. This is a CYC Internal Body.
Make It York Board	2 (1 Lab)  (1 Liberal Democrat)	Douglas Widdowson	At least one Member to be an Executive Member. Appointees are company directors. Subs are not permitted.

Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
Migration Yorkshire Board	1 1 sub	Pavlovic TBC (sub) Laura Williams (Officer sub)	A local authority-led partnership which works across the Yorkshire and Humber region. It is overseen by the Migration Yorkshire Board, which is comprised of all the local authorities in the region.  A sub is permitted.
North Yorkshire Flood Risk Partnership	1 (Lab)	Kent 1 x CYC Officer vacancy (sub)	At least one Member to be an Executive Member.  The committee allows subs and some authorities have a second councillor in this role, although the vast majority of other authorities have an officer nominated.

Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
North Yorkshire Pension Fund – Local Pension Board	1	TBC	<p>Nominations can be from a suitable officer or Member but to prevent conflicts of interest, elected Members and officers involved in the management and administration of the Fund are not permitted to become Pension Board members.</p> <p>Subs are not permitted.</p> <p>The Pensions Board assists the Pension Fund Committee in administering the pension scheme.</p>
Ouse and Derwent Internal Drainage Board (IDB)	5	<p>Rowley BEM Vassie</p> <p>Parish Cllr Bramley</p> <p>Parish Cllr Vevers</p> <p>Mark Henderson (Officer)</p>	<p>No subs permitted.</p> <p>Appointment to be made at Member or Community Rep Level.</p> <p>* Council Member places on various internal drainage boards allocated by Council to nominated Parish Council representatives.</p>

Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
Reserve Forces and Cadets Association for Yorkshire and the Humber	1	Healey	At least one Council appointee should be a Member. A sub is permitted.
Safer York Partnership	1	Pavlovic TBC (sub)	At least one Council appointee should be a Member. A sub is permitted.
Schools Effectiveness and Achievement Monitoring Group	4	Clarke Webb Cuthbertson Runciman Martin Kelly (Officer)	The Executive Member for Children, Young People and Education is an automatic member and Chairs the group. A sub is permitted.
Schools Forum	1	Webb	Appointee to be Executive Member for Education, Children and Young People. No substitute.
Shopmobility York	1	J Burton	The Council's representative is a trustee of the charity.

Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
SNAPPY	2	Baxter 1 Vacancy	Appointment to be made at Member or Community Rep Level. Subs are permitted. CYC Reps are trustees.
St Michael le Belfrey with St Wilfrid Charities for the Poor	1	Clarke	Appointment to be made at Member or Community Rep Level. Subs are not permitted.
St Wilfrid's Eleemosynary Charity	2	Merrett Cuthbertson	At least one Council appointee should be a Member. CYC representatives are trustees and each appointment shall be made for a term of four years.
Strategic City Leaders (a City Leaders group)	1 (Lab)	Douglas Kilbane (sub)	To be the Leader. Strategic City Leaders is not a Board and it does not have any voting or formal power. Formerly The City Partnership.

Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
Tees, Esk and Wear Valley NHS Foundation Trust	1	Coles	The term of office of the appointment should be for a maximum of three years, and the Councillor appointed cannot be a member of a health overview and scrutiny committee, in accordance with the Trust's Constitution. A sub is not permitted.
Terry's Community Forum	6	J Burton Crawshaw Kilbane Mason Nicholls Whitcroft	Representative should be a Ward or Community member. Ward Members from: 3 x Micklegate 1 x Dringhouses & Woodthorpe 1 x Bishopthorpe 1 x Fishergate A sub is permitted. The frequency of meetings is led by the development process.



Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
Veritau Limited	1 + Officer	Webb Debbie Mitchell (Officer)	Member to be an Executive Member. 2 Board Directors to nominate – Senior Officer and the appropriate Member portfolio holder.
York Business Improvement District (BID)	2	Kilbane Melly	At least one Member to be an Executive Member. 2 Members only. Company Directors.
York Central Lead Members	8	J Burton Crawshaw Kent Kilbane Steels-Walshaw Taylor Ayre Widdowson (sub) Steward Nicholls (sub)	At least one Council appointee should be a Member. (Must include Ward Members for Holgate and Micklegate) A sub is permitted. Formerly York Central Steering Board.

Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
York Citizens Theatre Trust	3	Crawshaw Hook Knight	At least one Council appointee should be a Member. No subs permitted. Formerly York Theatre Royal Board.
York City Charities	2	Myers	Appointment to be made at Member or Community Rep Level. No subs permitted.
York Climate Commission	1 (Lab)	Kent	Portfolio Holder. Generally no subs permitted, although exceptions can be made if needed.
York Culture Forum Executive	1 (Lab)	Kilbane	Portfolio Holder. A sub is permitted. Formerly Cultural Leaders Group.

Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
York Enhanced Partnership for Buses	Maximum of two per political group.	Ravilious Melly Fenton Vassie Nicholls	Executive Member for Transport to attend and any CYC elected member may attend, up to a maximum of two per political group.
York Environment Forum	5	Steward Wilson Vassie	At least one Council appointee should be a Member. Non-voting members. Representative from each political group. Subs are permitted.
York Fair Trade Forum	1	Clarke Baxter (TBC)	At least one Council appointee should be a Member. There are 10 meetings per year and time commitment is 20-25 hours per year including meeting time, preparatory work and follow up actions. Subs are permitted.

Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
York Health and Care Partnership	2 (Lab)	Steels-Walshaw Douglas Ian Floyd (COO, CYC Place Lead) Peter Roderick (Officer) Sara Storey (Officer) Martin Kelly (Officer)	Officer representatives and Executive Member for Health, Wellbeing and Adult Social Care. Formally York Alliance Place Board.
York Hungry Minds Steering Group	TBC	TBC	TBC
York Learning Improvement Board	1	Wilson	The Board meets quarterly and reports annually to the Children, Education and Communities Scrutiny Committee. 1 Member only.
York Museums Trust	2	Myers Crawshaw	At least one Council appointee should be a Member. Subs are permitted.

Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
York Outer Ring Road (YORR) Lead Members Board	3 (1 from each Group)	Melly Orrell Steward Nicholls (sub)	The membership of the Board comprises one Member from each group. Substitutions are allowed at specific meetings.
York & Scarborough NHS Trust Council of Governors	1	Rose	Meetings are 4 times per year at Malton Rugby Club, and have a public meeting and a private meeting.  A sub is permitted.
York Wheels Ltd	1	Kelly	At least one Council appointee should be a Member. Subs are not permitted.
York's Economic Partnership (a City Leaders group)	1 (Lab)	Kilbane	Portfolio Holder.  Beyond agreeing its own business, the Board is not a decision making body but will advise and make recommendations to the Council.

Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
York Skills & Employment Board	1	Webb Maxine Squire (Officer)	The Board is responsible for developing and implementing the city's Adult Education and Skills Plan within the framework set by York's 10 year and 1 year recovery strategies and the York Economic Strategy.  1 Officer and 1 Member only.
York UK Shared Prosperity Fund Partnership Board	2	Kilbane Lomas TBC (Officer) Peter Roderick (Officer) Laura Williams (Officer)	The Partnership Board is responsible for advising City of York Council Executive Members and the Corporate Director for Place on the design and implementation of the York UK SPF Investment Plan for 2022- 2025. Representatives from the lead local authority: <ul style="list-style-type: none"> <li>• Executive Members for Economy &amp; Transport and Finance &amp; Resources</li> <li>• Head of Economy, Director of Public Health, Assistant Director Culture &amp; Communities.</li> </ul> Should this no longer be required due to the transfer of functions to the YNYCA, it will be removed from the outside bodies list.

Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
York Wheels	1	Moroney	Must be a Councillor, subs are not permitted.
York and North Yorkshire Housing Partnership	1	Pavlovic	<p>York and North Yorkshire Housing Partnership consists of 23 housing associations who have published a prospectus with 3 aims:</p> <ul style="list-style-type: none"> <li>• building the right homes in the right place</li> <li>• the drive to net zero</li> <li>• boosting jobs and the local economy</li> </ul> <p>The partnership meets around key workstreams to help deliver these ambitions in the region.</p> <p>CYC has one place, subs are allowed.</p>
Yorkshire and Humber Climate Commission	1	Douglas Ian Floyd (COO)	Leader.

Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
Yorkshire & Humber (Local Authorities) Employers Association	1	Lomas	<p>At least one Council appointee should be a Member.</p> <p>Formerly known as Local Government Yorkshire and Humber Employers Committee/ The Regional Employers Organisation.</p> <p>A sub is permitted – this can be another councillor or an officer if a councillor is not available.</p>
Yorkshire and Humber Strategic Migration Group	1	Pavlovic Laura Williams (Officer) (sub)	<p>Nominations to this were previously done sub regionally via the NY and York Sub Regional Secretariat but, following the changes within North Yorkshire, individual local authorities will be approached in June to nominate a representative. Local authorities can choose to nominate either an elected member or a senior officer.</p> <p>A sub is permitted.</p>



Organisation	Total Number of Places available	Current Appointee(s) (2025-26)	Other Information (incl. composition)
Yorkshire Purchasing Organisation (YPO) Procurement Holdings Limited	1	Ayre	Should either be a serving elected Member or a permanent employed officer of the authority - appointment as director.  No subs permitted.
Yorkshire Regional Flood and Coastal Committee (jointly with NYCC)	1 (Lab)	Kent TBC (sub) 1 x CYC Officer vacancy (sub)	At least one Member to be an Executive Member. A sub is permitted.
Yorwaste	1	Taylor	At least one Council appointee should be a Member. Company Director. No subs permitted.

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## City of York Council Ward Committee Membership 2025/2026

### Ward Committee

Acomb  
Bishopthorpe  
Clifton  
Copmanthorpe  
Dringhouses and Woodthorpe

Fishergate  
Fulford and Heslington  
Guildhall  
Haxby and Wigginton

Heworth

Heworth Without  
Holgate

Hull Road

Huntington and New Earswick

Micklegate

Osbaldwick and Derwent  
Rawcliffe and Clifton Without

Rural West York  
Strensall  
Westfield  
Wheldrake

### Membership

Cllrs Lomas and Rose  
Cllr Nicholls  
Cllrs Myers and Wells  
Cllr Steward  
Cllrs Fenton, Mason and  
Widdowson  
Cllrs Whitcroft and Wilson  
Cllr Ravilious  
Cllrs Clarke, Melly and Merrett  
Cllrs Cuthbertson, Hollyer and  
Watson  
Cllrs B Burton, Douglas and  
Webb  
Cllr Ayre  
Cllrs Kent, Steels-Walshaw and  
Taylor  
Cllrs Baxter, Moroney and  
Pavlovic  
Cllrs Cullwick, Orrell and  
Runciman  
Cllrs J Burton, Crawshaw and  
Kilbane  
Cllrs Rowley BEM and Warters  
Cllrs Smalley, Wann and  
Waudby  
Cllrs Hook and Knight  
Cllrs Fisher and Healey  
Cllrs Coles, Nelson and Waller  
Cllr Vassie

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## **Allocation of Motions between Groups**

### **Proportional allocation for the remaining 2 years of the 4 year term commencing from May 2023.**

Following Council's adoption of revised Council procedures in November 2024, the allocation of motions was reviewed in light of the reduction from four motions at ordinary meetings of Council, to three motions. The allocations are undertaken on a whole term of office basis, so the previous allocation was in respect of all ordinary meetings between May 2023 and May 2027.

When this allocation was reviewed for the remainder of the term of office, i.e. November 2024 to May 2027, the allocations before rounding up, were:

<b>Labour</b>	<b>13.78</b>
<b>LD</b>	<b>10.91</b>
<b>Cons</b>	<b>1.72</b>
<b>Ind</b>	<b>0.57</b>

At the point of the adoption of the new procedure rules, there were nine remaining ordinary council meetings before May 2027, therefore there were 27 motion "slots" to be allocated.

Following discussions on the options for allocation, the Leader agreed the following:

<b>Labour</b>	<b>13</b>
<b>Liberal Democrat</b>	<b>11</b>
<b>Conservative</b>	<b>2</b>
<b>Independent</b>	<b>1</b>

The table below shows how these will be distributed across the remaining ordinary meetings.

<b>Council Meeting</b>	<b>Lab</b>	<b>LD</b>	<b>Cons</b>	<b>Ind</b>	<b>Total</b>
March 2025	2	1			3
July 2025	2	1			3
September 2025	1	1	1		3
November 2025	2	1			3
March 2026	1	2			3
July 2026	1	1	1		3
September 2026	1	1		1	3
November 2026	1	2			3
March 2027	2	1			3
<b>Total</b>	<b>13</b>	<b>11</b>	<b>2</b>	<b>1</b>	<b>27</b>

## Revised Scrutiny Service Plan Responsibilities

### Corporate Scrutiny Committee

- To act as the Council's statutory scrutiny committee
- To oversee and co-ordinate/support the work of the Scrutiny Committees in its capacity as the Council's statutory scrutiny committee. This will include:
  - a) Allocating responsibility for issues which fall between more than one Scrutiny Committee;
  - b) Allocating, in consultation with the relevant Chair and Vice-Chair, urgent issues to be considered by an appropriate committee (including ad-hoc scrutiny committee), as may be necessary;
  - c) Reviewing progress against the work plans of the Scrutiny Committees, as may be necessary and receiving updates from Chairs of those scrutiny committees, as required;
  - d) Receiving periodical progress reports, as appropriate, on specific scrutiny reviews.
  - e) Considering and commenting on any final reports arising from completed reviews produced by the Scrutiny Committees, as required.
- To provide an annual report to Full Council on the work of the overview & scrutiny function
- To consider all post-decision Call-in for scrutiny in accordance with the Scrutiny Procedure Rules as set out in Appendix 5 of the Constitution and to question any Executive Member, as may be required
- In consultation with the Monitoring Officer, to periodically review the scrutiny procedures to ensure that the function is operating effectively and recommend to Council any appropriate constitutional changes relating to the scrutiny structure or procedural rules.
- To receive details of petitions received by the Council in line with the Council's published arrangements and responses or proposed responses to those petitions. To consider using its powers as a scrutiny committee to support the Council in responding appropriately to issues raised by such petitions and, in so doing, to promote public engagement.
- To monitor progress and actions taken in response to motions approved by Full Council
- To be responsible for monitoring performance of the following areas:
  - a) Legal Services
  - b) Corporate Governance Team
  - c) Civic & Democratic Services

- d) Electoral Services
- e) Corporate Finance and Procurement
- f) Human Resources and Organisational Development
- g) Customer, Resident and Exchequer Services
- h) Digital and ICT

- To monitor major capital projects
- To have strategic oversight of the Council's 10 year strategies
- Develop and maintain a closer working relationship with the council's Audit and Governance Committee

To have detailed oversight of the Council's Climate Change responsibilities and actions, specifically:

- The production and delivery of the Climate Change Strategy and Climate Change Action Plan, which provides the framework for the council and city to be net zero carbon and climate ready.
- Annual emissions reporting to monitor progress against our climate change ambition, reviewing the Council's practices, policies, and procedures to understand our impact and identify improvements.
- The development of projects and programmes that contribute towards the Council's climate change ambition, including resilience measures to enable communities to address the consequences of climate change, and the identification of resources that can contribute towards delivery of actions
- Collaboration with local and regional stakeholders, including the York Climate Commission, and engaging communities to understand their needs and deliver direct benefits for them,

As part of the committee's Climate Change responsibility

- To review best practice across the UK and other international cities
- To provide opportunities for the committee to contribute to reducing carbon emissions, in the context of environmental responsibility, economic prosperity, social equity and cultural vitality



**Place Scrutiny Committee:**

- 10 Year Economic Strategy, Economic Growth & Inward Investment
- 10 Year Transport Strategy
- Local Transport Strategy
- Accessibility in public areas including City Centre Access Strategy
- Parking Services (inc Digital ResPark)
- Highways
- Planning & Development Services
- Strategic Housing Provision
- Regeneration & Asset / Property Management
- Public Realm
- Waste Services
- Fleet
- Public Protection (Trading Standards, Environmental Health, Food Safety Licensing)
- Client Management: Make it York, GLL
- Client Management: YorWaste
- Emergency Planning, Flood Risk
- Monitor Emissions Impacts across the City
- Consider MCA Joint Committee Decisions as relate to this Committee
- Culture, inc York Theatre Royal, Museums, Music Venues Network (& elements of MIY)
- Libraries & Archives

**People Scrutiny Committee:**

- Develop & maintain close working with Corporate Parenting Board and York Schools & Academies Board and deliver complimentary agendas where appropriate;
- Children's Social Care
- The Virtual School for children in care
- Early Years and childcare
- School effectiveness and achievement, including school attendance and school safeguarding
- School services: School place planning and capital maintenance; School transport; Admissions; The School governance service and SENDIASS; Behaviour and attendance; Elective home education; Children missing education
- SEND services & Educational Psychology
- Skills, inc monitoring of York Skills Board; York Learning
- Neighbourhood Working, Community Centres
- People & Neighbourhoods Strategy & Policy
- Community Safety inc Safer York Partnership, Substance Misuse, Anti Social Behaviour
- Youth Services
- Voluntary Sector
- Digital inclusion strategy
- Develop & maintain close working with Health & Wellbeing Board in order to deliver complimentary agendas and avoid duplication; hold HWB board to account on HWB Strategy
- Public Health
- Maintain oversight of Health Services as appropriate to Scrutiny, including monitoring of the Integrated Care Strategy
- Consider any substantial changes to Health service provision within the local authority area
- Services for carers
- Adult Safeguarding
- Adult Social Care Provision
- Adult Social Care Community Teams
- Commissioning, Quality Improvement and Partnerships
- Early Intervention and Prevention
- Housing Revenue Account
- Housing Services
- Housing - Building Services, Repairs and maintenance, Standards and Adaptations
- Older People's Accommodation Programme
- Landlord services

- Homelessness and rough sleeping

In addition to the general powers and delegated authorities of Scrutiny Committees of the Council, the People Scrutiny Committee is also responsible for:

- a) the discharge of the health and scrutiny functions conferred on the Council by the Local Government Act 2000
- b) undertaking all of the Council's statutory functions in accordance with section 7 of the Health and Social Care Act 2001, NHS Reformed & Health Care Professional Act 2002, and section 244 of the National Health Service Act 2006 and associated regulations, including appointing members, from within the membership of the Committee, to any joint scrutiny committees with other local authorities, as directed under the National Health Service Act 2006.
- c) reviewing and scrutinising the impact of the services and policies of key partners on the health of the City's population
- d) reviewing arrangements made by the Council and local NHS bodies for public health within the City
- e) making reports and recommendations to the local NHS body or other local providers of services and to evaluate and review the effectiveness of its reports and recommendations
- f) delegating functions of scrutiny of health to another Local Authority Committee
- g) reporting to the Secretary of State of Health when:
  - i. concerned that consultation on substantial variation or development of service has been inadequate
  - ii. it considers that the proposals are not in the interests of the health service

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# May 2025

April '25							June '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5	1	2	3	4	5	6	7
6	7	8	9	10	11	12	8	9	10	11	12	13	14
13	14	15	16	17	18	19	15	16	17	18	19	20	21
20	21	22	23	24	25	26	22	23	24	25	26	27	28
27	28	29	30				29	30					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1	2	3
4	5 Bank Holiday	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22 Annual Council 11:00	23	24
25	26 Bank Holiday	27 Half Term Corporate Calling in* 17:30	28 Half Term	29 Half Term	30 Half Term	31
1	2	Notes				
		Calendar Templates by Vertex42 https://www.vertex42.com/calendars/				

# June 2025

May '25							July '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3			1	2	3	4	5
4	5	6	7	8	9	10	6	7	8	9	10	11	12
11	12	13	14	15	16	17	13	14	15	16	17	18	19
18	19	20	21	22	23	24	20	21	22	23	24	25	26
25	26	27	28	29	30	31	27	28	29	30	31		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Combined EMDS 10:00 (TBC)	4	5	6	7
8	9 Corporate 17:30	10	11 People 17:30	12	13	14
15	16	17 Transport EMDS 10:00	18	19	20	21
22	23	24 Place 17:30	25	26	27	28
29	30 Corporate Calling In* 17:30	1	2	3	4	5
6	7	Notes				
Calendar Templates by Vertex42 https://www.vertex42.com/calendars/						

# July 2025

June '25							August '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7						1	2
8	9	10	11	12	13	14	3	4	5	6	7	8	9
15	16	17	18	19	20	21	10	11	12	13	14	15	16
22	23	24	25	26	27	28	17	18	19	20	21	22	23
29	30						24	25	26	27	28	29	30
							31						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1 Combined EMDS 10:00 (TBC)	2	3 ALL MEMBER BRIEFING	4	5
6	7 Corporate 17:30	8	9 People 17:30	10	11	12
13	14	15 Transport EMDS 10:00	16	17	18	19
20	21	22	23 Summer Break	24 Summer Break	25 Summer Break	26
27	28 Summer Break Corporate Calling In* 17:30	29 Summer Break EPAT 17:30	30 Summer Break	31 Summer Break	1	2
3	4	Notes				

# August 2025

July '25							September '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5		1	2	3	4	5	6
6	7	8	9	10	11	12	7	8	9	10	11	12	13
13	14	15	16	17	18	19	14	15	16	17	18	19	20
20	21	22	23	24	25	26	21	22	23	24	25	26	27
27	28	29	30	31			28	29	30				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1 Summer Break	2
3	4 Summer Break	5 Summer Break	6 Summer Break	7 Summer Break	8 Summer Break	9
10	11 Summer Break	12 Summer Break	13 Summer Break	14 Summer Break	15 Summer Break	16
17	18 Summer Break	19 Summer Break	20 Summer Break	21 Summer Break	22 Summer Break	23
24	25 Bank Holiday Summer Break	26 Summer Break	27 Summer Break	28 Summer Break	29 Summer Break	30
31	1	Notes				



# September 2025

August '25							October '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2				1	2	3	4
3	4	5	6	7	8	9	5	6	7	8	9	10	11
10	11	12	13	14	15	16	12	13	14	15	16	17	18
17	18	19	20	21	22	23	19	20	21	22	23	24	25
24	25	26	27	28	29	30	26	27	28	29	30	31	
31													

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2 Combined EMDS 10:00 (TBC)	3	4	5	6
7	8 Corporate 17:30	9	10	11	12	13
14	15	16 Transport EMDS 10:00	17	18	19 	20
21	22	23 Place 17:30	24	25	26	27
28	29 Corporate Calling In* 17:30	30	1	2	3	4
5	6	Notes				

# October 2025

September '25							November '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6							1
7	8	9	10	11	12	13	2	3	4	5	6	7	8
14	15	16	17	18	19	20	9	10	11	12	13	14	15
21	22	23	24	25	26	27	16	17	18	19	20	21	22
28	29	30					23	24	25	26	27	28	29
							30						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1	2	3	4
				ALL MEMBER BRIEFING		
5	6	7 Combined EMDS 10:00 (TBC)	8 People 17:30	9	10	11
12	13	14	15	16	17	18
19	20	21 Transport EMDS 10:00	22	23	24	25
26	27 Half Term Corporate Calling In* 17:30	28 Half Term	29 Half Term	30 Half Term	31 Half Term	1
2	3	Notes				

# November 2025

October '25							December '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							
5	6	7	8	9	10	11	7	8	9	10	11	12	13
12	13	14	15	16	17	18	14	15	16	17	18	19	20
19	20	21	22	23	24	25	21	22	23	24	25	26	27
26	27	28	29	30	31		28	29	30	31			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3	4 Combined EMDS 10:00 (TBC)	5	6	7	8
9	10 Corporate 17:30	11	12	13	14	15
16	17 Corporate Calling In* 17:30	18 Transport EMDS 10:00	19	20	21	22
23	24	25 Place 17:30	26	27	28	29
30	1	Notes				

# December 2025

November '25							January '26						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1				1	2	3	
2	3	4	5	6	7	8	4	5	6	7	8	9	10
9	10	11	12	13	14	15	11	12	13	14	15	16	17
16	17	18	19	20	21	22	18	19	20	21	22	23	24
23	24	25	26	27	28	29	25	26	27	28	29	30	31
30													

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	1	2 Combined EMDS 10:00 (TBC)	3 People 17:30	4 ALL MEMBER BRIEFING	5	6
7	8	9	10	11	12	13
14	15	16	17 Transport EMDS 10:00	18	19 Corporate Calling In 17:30	20
21	22 Christmas Break	23 Christmas Break	24 Christmas Break	25 Bank Holiday Christmas Break	26 Bank Holiday Christmas Break	27
28	29 Christmas Break	30 Christmas Break	31 Christmas Break	1	2	3
4	5	Notes				

# January 2026

December '25							February '26						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6	1	2	3	4	5	6	7
7	8	9	10	11	12	13	8	9	10	11	12	13	14
14	15	16	17	18	19	20	15	16	17	18	19	20	21
21	22	23	24	25	26	27	22	23	24	25	26	27	28
28	29	30	31										

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1 Bank Holiday Christmas Break	2 Christmas Break	3
4	5	6	7	8	9	10
11	12 Corporate Calling In - 17:30	13 Transport EMDS 10:00	14	15	16	17
18	19 Corporate 17:30	20 Combined EMDS 10:00 (TBC)	21	22	23	24
25	26 Place 17:30	27	28	29	30	31
1	2	Notes				

# February 2026

January '26							March '26						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Combined EMDS 10:00 (TBC)	4	5	6	7
8	9 Corporate Calling In 17:30	10 Transport EMDS 10:00	11 *People	12	13	14
15	16 Half Term	17 Half Term	18 Half Term	19 Half Term	20 Half Term	21
22	23	24	25	26 ALL MEMBER BRIEFING	27	28
1	2	3	4	5	6	7
8	9	Notes * New date				

# March 2026

February '26							April '26						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
							26	27	28	29	30		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Corporate 17:30	3 Combined EMDS 10:00 (TBC)	4	5	6	7
8	9	10	11	12	13	14
15	16	17 Transport EMDS 10:00	18	19	20	21
22	23 Corporate Calling In* 17:30	24 Place 17:30	25	26	27	28
29	30 School Holiday	31 School Holiday	1	2	3	4
5	6	Notes				

# April 2026

March '26							May '26						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7							
8	9	10	11	12	13	14	3	4	5	6	7	8	9
15	16	17	18	19	20	21	10	11	12	13	14	15	16
22	23	24	25	26	27	28	17	18	19	20	21	22	23
29	30	31					24	25	26	27	28	29	30
							31						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1 School Holiday	2 School Holiday	3 Bank Holiday School Holiday	4
5	6 Bank Holiday School Holiday	7 School Holiday	8 School Holiday	9 School Holiday	10 School Holiday	11
12	13	14 Combined EMDS 10:00 (TBC)	15 People 17:30	16 ALL MEMBER BRIEFING	17	18
19	20	21	22	23	24	25
26	27 Corporate Calling In* 17:30	28 Transport EMDS 10:00	29	30	1	2
3	4	Notes				



# May 2026

Sunday	Monday	Tuesday	Wednesday	Thursday
26	27	28	29	30
3	4 Bank Holiday	5	6	7
10	11 Corporate 17:30	12	13	14
17	18	19 Corporate Calling in* 17:30 Place 17:30	20	21
24	25 Bank Holiday	26 Half Term	27 Half Term	28 Half Term
31	1			



April '26						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

June '26						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

sday	Friday	Saturday
	1	2
	8	9
	15	16
	22	23
	29	30
Term	Half Term	
Notes		



## ARTICLE 15 – CORPORATE APPEALS COMMITTEE

### **1 Composition**

- 1.1 The Council will establish a Corporate Appeals Committee.
- 1.2 The Chair of the Committee shall be appointed at the commencement of the Meeting.
- 1.3 The Committee may convene a Panel of 3 Members drawn from its Membership to exercise its Appeals Committee functions. Nominated substitutes are permitted if a Member of the Committee is not able to attend. Appeals Committee Members and substitutes are appointed by Full Council.
- 1.4 All members of the Corporate Appeals Committee must have received appropriate training before sitting as a member of a Panel.
- 1.5 The Panel will not include any Member with a direct personal involvement in the complaint in question.
- 1.6 Where practicable every reasonable effort will be taken to ensure a gender mix of Members of the Panel.

### **2 Role and Functions**

#### **2.1 Corporate Appeals**

- 2.1.1 The Appeals Committee will determine appeals in relation to the following matters:
  - a) To determine appeals made by Non-Statutory Chief Officers against action short of dismissal.
  - b) To determine appeals made by Non-Statutory Chief Officers against dismissal.
  - c) To determine appeals made by Non-Chief Officers against dismissal and actions short of dismissal.

2.1.2 Appendix 12, Officer Employment Procedure Rules, contains the procedures for recruitment, disciplinary and dismissal of Chief Officers.

2.2 Education Appeals

2.2.1 The Appeals Committee will determine appeals in relation to the following matters and to agree exceptions to Education policy in exceptional circumstances in relation to:

- a) Home to School Transport;
- b) Discretionary Awards;
- c) Early Admission to Schools;
- d) Nursery Admissions.

2.3 Housing Appeals

2.3.1 The Appeals Committee will determine appeals in relation to the following matters:

- a) To determine appeals against decisions by Officers in respect of City of York Council Housing Policies.
- b) To determine appeals against the decisions of Officers in respect of individual Housing cases.
- c) To authorise the execution of a warrant for repossession of a property in the case of mortgage arrears.

**3 Nature of Appeals Committee**

3.1 Appeals are heard as a measure of good administration, they are not statutory. The Appeals Committee observes the rules of natural justice and to that end:

- a) No Member of the Committee should have a vested interest in the outcome of the proceedings or any involvement in an earlier stage of the proceedings;
- b) All parties should be given an equal opportunity to present their case without unreasonable interruption;
- c) The decision of the Committee is based on the written evidence submitted and the evidence submitted at the Meeting;
- d) All written evidence must have been seen by all parties. If a new issue arises during the proceedings, parties should be offered an opportunity to consider and comment on it;
- e) Council policies are not applied in a blanket fashion. They are considered in relation to the circumstances of each Appeal.

## **4 Procedure**

4.1 The following formal procedure will normally be observed:

- a) The Appellant and/or their representative and the Officers appearing for the Council are invited into the Meeting;
- b) The Chair of the Appeals Committee will confirm the nature of the appeal and ensure that the Appellant and/or their Representative are aware of the procedure to be followed;
- c) The Appellant and / or their Representative will be invited to present their case;
- d) The Committee will be invited to put questions to the Appellant and /or Representative;
- e) The Council's Representative will be invited to put questions to the Appellant and / or Representative;
- f) The Council's Representative will be invited to present the Council's case;

- g) The Committee will be invited to put questions to the Council Representative;
- h) The Appellant and / or Representative will be invited to put questions to the Council's Representative;
- i) The Appellant and / or Representative will be invited to make a closing statement;
- j) The Council's Representative will be invited to make a closing statement;
- k) The Appellant and/or their Representative and the Council's Representative(s) will be asked to leave the Meeting while the Committee considers the evidence;
- l) As soon as practicable, but no more than five working days after the Committee has made its decision, the Democracy Officer will notify in writing the parties of the Committee's decision. The notification should give the Committee's decision and reasons for that decision, which should be clear and easy to understand.

**Members of the Committee may ask questions at any time during the Appeals Committee.**

In the case of Corporate Appeals, Members will be advised by a HR professional and/or employment lawyer.



## **Appointments to Committees and Outside Bodies 2025/26 – Further Update**

To note and confirm:

### **Committees**

#### Corporate Appeals Committee

Cllr Steward appointed as a committee member to fill Conservative group vacancy, and Cllr Nicholls appointed as a substitute member.

### **Outside Bodies**

#### York and North Yorkshire Combined Authority Audit and Governance Committee

Cllrs Merrett, Melly, Hollyer and Warters re-appointed as committee members, and Cllrs Rose and Fisher appointed as substitute members.

#### York and North Yorkshire Combined Authority Overview and Scrutiny Committee

Cllrs J Burton, Fisher, Merrett, Steward, Waller, and Watson appointed as committee members; and Cllrs Melly and Orrell appointed as substitute members.

#### North Yorkshire Police, Fire and Crime Panel

Cllrs Lomas and Taylor appointed as substitute members.

#### West Yorkshire Combined Authority – Scrutiny Committee

Cllr Whitcroft appointed as substitute member.

#### Derwenthorpe Partnership Advisory Committee

Cllr Webb appointed as substitute member.

#### Friends of St Nicholas Fields

Cllr Clarke appointed as substitute member.

#### Heslington East Community Forum

Cllr Baxter appointed as substitute member.

#### Holocaust Memorial Day Steering Group

Cllr Lomas appointed as CYC representative.

#### Human Rights and Equalities Board

Cllr Melly appointed as substitute member.

#### Leeman Road Millennium Green Trust

Cllr Taylor appointed as substitute member.

Local Government Association – Councillors’ Forum

Cllr Pavlovic appointed as substitute member.

Migration Yorkshire Board

Cllr Lomas appointed as substitute member.

North Yorkshire Pension Fund – Local Pension Board

Cllr Rowley BEM re-appointed as CYC representative.

Safer York Partnership

Cllr Rose appointed as substitute member.

York Fair Trade Forum

Cllr Baxter appointed as substitute member.

York Hungry Minds Steering Group

Cllr Webb appointed as Labour group representative; one Liberal Democrat and one Conservative representative to be confirmed.

Yorkshire Regional Flood and Coastal Committee

Cllr Merrett appointed as substitute member.

York Wheels

Cllr Moroney re-appointed as CYC representative.

City of York Trading Limited

Cllrs Douglas and Moroney appointed as CYC representatives.